



Afognak Native Corporation

215 Mission Road, Suite 212
Kodiak, AK 99615
(800) 770-6014 / (907) 486-6014
fax: (907) 486-2514
scholarships@afognak.com

YOUTH ENHANCEMENT PROGRAM APPLICATION PACKET POLICIES AND GUIDELINES

PROGRAM DESCRIPTION

The Afognak Native Corporation (ANC) is administering the Youth Enhancement Program (“YEP”) for 2012. Applications are available beginning January 1, 2012. YEP applications are accepted and reviewed throughout the year until the budget is expended. Funding is limited and available for **individual applicants** to attend one-time athletic, scholastic, cultural, and leadership trainings, camps or events that will help the student to reach his or her goals.

Examples of the types of trainings, camps or events that qualify for funding include: culture camps, sports camps, leadership events such as Alaska Federation of Natives Elders and Youth Convention, and music or other trainings outside of school. Ongoing activities, such as registration for intermural or school sponsored teams, and trips that are usually funded by schools, such as regional athletic competitions, are not funded.

Funds are available until the budget is expended. Funding for the Youth Enhancement Program will be evaluated on an annual basis by the Board of Directors. An applicant may apply as many times as desired as long as he or she does not receive more than \$500 total per calendar year.

WHO MAY APPLY

1. The YEP Program awards scholarships to voting Afognak Native Corporation Shareholders and their lineal descendants as defined by Alaska Native Claims Settlement Act (ANCSA) of 1971, including legally adopted children.
2. Applicants must be an elementary, middle or high school student.
3. Applicants must be accepted to, enrolled in, or registered to participate in a one-time athletic, scholastic, cultural, or leadership training, camp or event that will help the student reach his or her goals.

APPLICATION PROCEDURES

1. **A complete application packet must be submitted. Incomplete applications will not be reviewed.**
 - ◆ **Elementary student’s** applications must include the following:
 - ❑ Page 1 of the 2012 Elementary Student YEP Application. The STUDENT PLEDGE must be signed.
 - ❑ Copy of your enrollment or registration form and related expenses.
 - ◆ **Middle and High School student’s** applications must include the following:
 - ❑ Pages 1 and 2 of the 2012 Middle/High School Student YEP Application. Make sure your application is completely filled out. The STUDENT PLEDGE must be signed.
 - ❑ Proof that you are a voting shareholder of Afognak Native Corporation or a voting shareholder’s lineal descendant (Refer to the section “**WHO MAY APPLY**” for the definition of a descendant).
 - ❑ Provide a copy of the registration and related expenses from the training, camp or event.
 - ❑ A letter of acceptance from the course provider or copy of an enrollment form or registration form for the one-time training, camp or event.
 - ❑ A letter of application describing how you will benefit from the training, event, or camp. The letter may be up to 300 words.
2. All items listed above must be mailed, faxed, emailed or delivered in person to:

Afognak Native Corporation	Email: scholarships@afognak.com
Youth Enhancement Program	Phone: (907) 486-6014/(800) 770-6014
215 Mission Road, Suite 212, Kodiak, AK 99615	Fax: (907) 486-2514

REVIEW PROCESS

Afognak Native Corporation Board of Directors appoints a Scholarship Committee to select YEP award recipients.

Afognak Native Corporation staff administers the YEP Program. When an application is received at the ANC office, staff process the application and forward it to the Committee members for review. Upon receipt of the Committee's decision, staff notify applicants of the status of their awards.

DISBURSEMENT OF FUNDS

1. YEP funds will be disbursed directly to the educational institution or program in one payment.
2. A recipient may be reimbursed upon proof of payment within three months of registration. The Scholarship Committee will determine reimbursements on a case-by-case basis. Applicants should be cautioned that reimbursement of funds is not guaranteed.
3. YEP funds can be applied towards the following expenses: registration, books, fees, uniforms, equipment, supplies, travel and reasonable living expenses in conjunction with the YEP training, event or camp. The Scholarship Committee may determine which costs are acceptable and adjust awards accordingly.
4. An applicant may apply as many times as desired as long as he or she does not receive more than \$500 total per calendar year.

SUCCESSFUL APPLICANT RESPONSIBILITIES

1. **COMMUNICATION** - Notify the YEP Program immediately if there is a change to the applicants mailing address, training/event/camp attending, or enrollment status.
2. **PROOF OF ENROLLMENT** – YEP recipients must provide a letter of acceptance or other proof of enrollment.
3. **TRAINING/EVENT/CAMP CHANGE** –Awards are based upon the training/event/camp identified in the recipient's application. A change in training/event/camp will result in a re-evaluation of the award amount. Changing of an training/event/camp will not result in an increase of a YEP award but may result in a decrease of a YEP award, based on new financial need information. Applicants must complete the following if changing an training/event/camp:
 - a. Submit a letter to the YEP Program notifying it of the change in institution/program.
 - b. Submit a new budget. The recipient's total score will be adjusted to reflect the cost of the new institution/program and the YEP award will be adjusted accordingly.A recipient who changes his or her enrollment status, training/event/camp may be required to reimburse funds to ANC for losses incurred as a result of his/her change. If the recipient fails to reimburse funds to ANC, future applications will not be considered.
5. **FAILURE TO ATTEND/DROP-OUT** – If a recipient fails to attend the training/event/camp for which they have been funded, or drops out before completion of the training/event/camp, ANC will require that the YEP funds be returned to ANC in full, either by the institution, by the recipient, or a combination thereof. If the recipient fails to return YEP funds to ANC, future applications will not be considered. Recipients may be exempt who fail to attend or drop out due to situations beyond their control, such as illness, family emergency, etc. Recipients seeking an exemption are responsible for notifying the Scholarship Committee of their extenuating circumstances. The Scholarship Committee will determine exemptions on a case-by-case basis.
6. **PROOF OF COMPLETION**–Recipients of YEP funds must submit proof of completion to the YEP Program. Examples of 'proof of completion' can include such documentation as a certificate, letter from the event/program, or the YEP Proof of Completion Form.

QUESTIONS

Questions should be directed to Gloria Bishop, Shareholder Services Coordinator (scholarships@afognak.com; 907-486-6014 or 800-770-6014).

**2012 AFOGNAK NATIVE CORPORATION
MIDDLE/HIGH SCHOOL STUDENT YEP PROGRAM APPLICATION**

GENERAL INFORMATION

Full Name: _____ Date of Birth: _____ Age: _____
[] Male [] Female Grade Level: _____ Middle or High School GPA (if applicable): _____
Name of your Middle or High School: _____
Your Mailing Address: _____ Apt. _____
City _____ State _____ Zip _____ Phone: (____) _____
Are you interested in ANC's Shareholder Services Programs? [] Yes [] No Areas of interest? _____

SHAREHOLDER STATUS INFORMATION

Are you a voting Afognak shareholder? [] Yes [] No
If yes, provide your Shareholder ID Number: _____
If not, provide the name of your relative who is a voting ANC Shareholder: _____
Your relationship to the voting Shareholder: _____
The voting Shareholder's ID Number: _____

TRAINING, EVENT OR CAMP INFORMATION

Dates you will be attending the training, event or camp: From: _____ To: _____
Name of the training, event or camp you will be attending: _____
Mailing address of the training, event or camp you will be attending: _____

Phone: _____ Fax: _____

BUDGET

Direct Expenses:

Registration and Enrollment Fees \$ _____
Special/Required Equipment, Uniforms, Materials & Supplies: _____ \$ _____

Training Related Living Expenses:

Hotel \$ _____
Meals \$ _____
Travel to Event, Training or Camp \$ _____
Other: _____ \$ _____

TOTAL EXPENSES: \$ _____

Anticipated Personal & Other Resources:

Other Sources of Financial Aid \$ _____
Personal Contribution \$ _____
Other _____ \$ _____

TOTAL RESOURCES \$ _____

TOTAL NEED (*Total Resources – Total Expenses = Total Need*) \$ _____

LETTER OF APPLICATION

Use a separate sheet of paper to draft a letter of application. The letter of application should describe how you will benefit from the training, event, or camp, and may be up to 300 words.

STUDENT PLEDGE

I have applied to attend the training, event or camp indicated on this application and I agree to follow all rules and attendance requirements of the training, event or camp to the best of my ability. I will satisfactorily complete the training, event or camp that I have selected. I further agree that the funds issued to me by the Afognak Native Corporation (ANC) will be applied toward the expenses outlined in this application or the funds will be returned / repaid to ANC. I understand that if I am eligible for other sources of funding, this will be included when computing my Budget and I agree to use those funds for the purpose intended. I understand that Afognak Native Corporation expects me to seek out other funding available to me.

Privacy Act and Paperwork Reduction Act Statement

1. The authority for solicitation of the information on this form is 25 U.S.C. 13 (42 Stat. 208) and P.L. 84-959 (70 Stat. 986) as amended by P.L. 88-230 (77 Stat. 471,25 U.S.C. 309).
2. Disclosure of the requested information by the applicant is voluntary, but required to obtain benefit.
3. The purpose of this information collection is to determine your eligibility for an ANC YEP Program Award.
4. The routine use of this information is by the ANC Scholarship Committee to evaluate your request and to assist in determining your place in our awards system. Student data will be tracked by the ANC Scholarship Program to determine if the recipient is following program policies and guidelines and to evaluate the effectiveness of the Scholarship Program.
5. Failure to provide requested information may result in a delay or denial in receiving an award that you are seeking.

I have read the above statement and I hereby provide the required information and authorize the use of such information to the extent of the uses specified in the statement.

Student's Signature

Date

Parents/Guardian's Signature

Date



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Youth Enhancement Program Proof of Completion Form

*****submit this form after you have completed your training, camp, or event*****

Recipients of YEP funds must submit proof of completion to the YEP Program. Examples of 'proof of completion' can include such documentation as final grades, a certificate, a letter from the educational institution, or this form.

Send form to: Afognak Native Corporation
Attn: Scholarship Program
215 Mission Road, Suite 212, Kodiak, AK 99615
Phone: (907) 486-6014 • Fax: (907) 486-2514
Email: scholarships@afognak.com

Name: _____ Grade in School: _____ Date: _____

Training, Camp, or Event Name: _____

Did you finish the training, camp, or event? [] Yes [] No

What did you get out of the training? (attached another sheet of paper if needed)

I certify that I have completed this form and that the information in this form is true and correct.

Student's Signature

Date

Parents/Guardian's Signature

Date